

Miami Dade County University & Barry University Certificate Program in Communication Skills and Public Speaking
Spring 2006 Instructor: Lisa Jeffery, MBA, MA

January 2006						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13 # 120 Meetings that Make a Difference	14	15
16	17	18	19 #112 Accent Reduction	20 #113 High Impact Com.	21	22
23	24	25	26	27 #114 – Day 1 Basic Public Speaking	28	29
30	31					

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February 2006						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1	2	3 #114 – Day 2 Basic Public Speaking	4	5
6	7	8	9 #112 Accent Reduction	10 #114 – Day 3 Basic Public Speaking	11	12
13	14	15	16 #120 Meetings that Make a Difference	17 Coaching: A Strategic Tool for Effective Leadership (For Senior Executives) 9-4	18	19
20 Presidents Day (Holiday)	21	22	23 #136 The Art of Training	24 # 126 The Art of Persuasion	25	26
27	28					

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March 2006						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1	2	3 #136 The Art of Training	4	5
6	7	8	9	10 # 136 Art of Persuasion	11	12
13	14	15	16	17	18	19
20	21	22	23	24 # 113 High Impact Communication	25	26
27	28	29	30	31 # 112 Accent Reduction		

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April 2006						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
					1	2
3	4	5	6 #112 Accent Reduction	7 #136 The Art of Training	8	9
10	11	12 #114 – Day 1 Basic Public Speaking	13	14 Holiday Good Friday	15	16
17	18	19	20	21 #114 – Day 2 Basic Public Speaking	22	23
24	25	26	27	28 #114 – Day 3 Basic Public Speaking	29	30

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May 2006						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1	2	3	4	5 #120 Meetings that Make a Difference	6	7
8	9	10	11 # 112 Accent Reduction	12 #113 High Impact Comm	13	14
15	16	17	18	19 #113 The Art of Training	20	21
22	23	24 #113 The Art of Persuasion	25	26	27	28
29 Memorial Day (Holiday)	30	31				

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June 2006						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
			1	2 #112 Accent Reduction	3	4
5	6	7	8	9 Make Up Class	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		